

GOVERNMENT OF JAMMU & KASHMIR
SCHOOL EDUCATION DEPARTMENT
Civil Secretariat Srinagar/Jammu

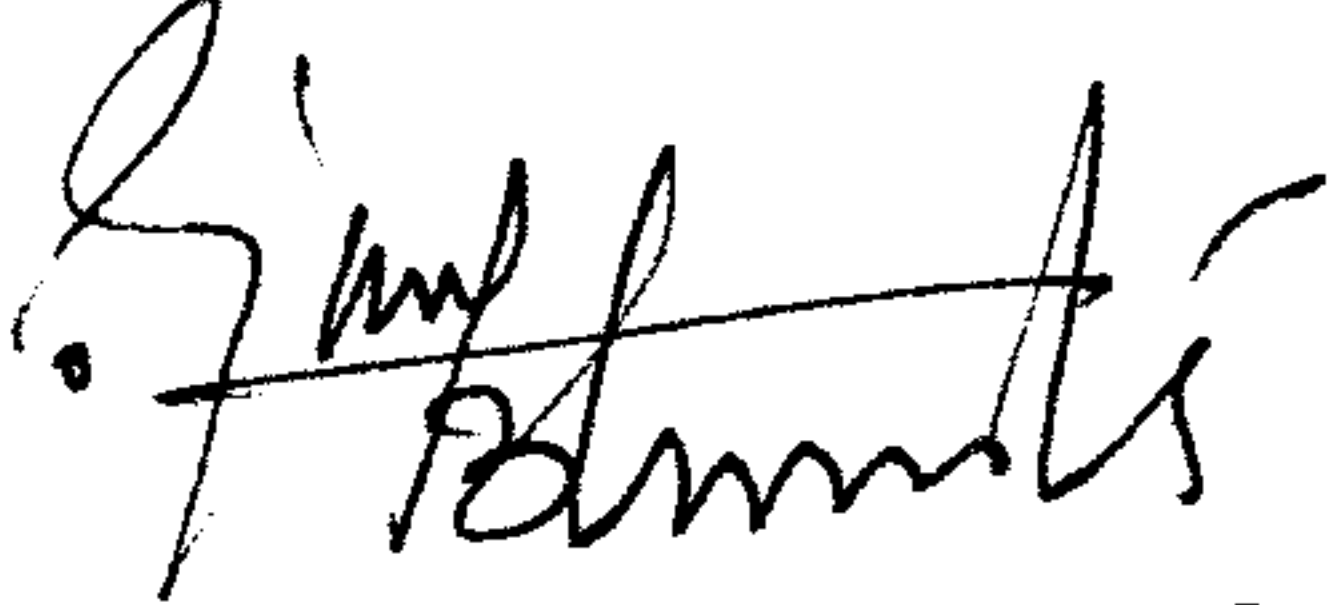
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Subject: Transfers/ Postings in School Education Department

Govt. Order No: 519-Edu of 2013

Dated: 30.04.2013

1. Whereas a large number of vacancies of various categories e.g. Masters/ Lecturers/ Headmasters/ ZEOs/ ZEPOs etc have resulted due to the creation of various posts in newly created/ upgraded schools under SSA/ RMSA/ State Sector;
2. Whereas recently a large number of promotions under various categories e.g. Masters/ Headmasters/ Lecturers/ ZEOs and equivalent have also been made in the School Education department;
3. Whereas these promoted officers/ officials have to be posted/ adjusted and the vacancies have to be filled and also some transfers may be necessitated due to such postings/ adjustment;
4. Therefore in order to carry out this exercise, following District and Divisional Level Committees are hereby constituted: -
 - I. District Level Committee shall comprise of following members:
 - a. Chief Education officer
 - b. Principal DIET
 - c. ZEOs concerned
 - II. Divisional Level Committee shall comprise of following members:
 - a. Director School Education
 - b. Joint Director Elementary/ Secondary Education
 - c. CEOs concerned


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5. District Level Committees shall prepare transfer/ posting proposals within three days from the issuance of this order and shall submit before Divisional Level Committees. Thereafter Divisional Level Committees after making necessary Scrutiny/ recommendations shall submit the proposal to Administrative Department within seven days from the issuance of this order. After the concurrence of Administrative Department, concerned Director School Education shall issue the transfer/ posting orders.
6. District/ Divisional Level Committees shall adhere to the following parameters/ guidelines while preparing transfer/ posting proposals: -
- I. To make the process of transfers/ postings fair and transparent; the following four zones are defined depending upon the location/ topography/ accessibility of Schools.

ZONE	DEFINITION
A	Schools falling within distance of 15 KM by road and/ or within distance of 02 KM on foot;
B	Schools falling at a distance of 15 - 40 KM by road and within distance of 02 KM on foot;
C	Schools falling at a distance of more than 40 KM and/ or at a distance of 02-05 KM on foot;
D	Schools falling at a distance of more than 05 KM on foot, extremely difficult and/ or snow bound areas;

Note: -

- The distance mentioned in the table above shall be considered from the place of residence.
 - These zones are purely of indicative nature; the District/ Divisional Level Committees may assess the difficulty level of the School location depending upon the local factors, if not covered in the table above.
- II. While making transfers/ adjustment, the preference as far as possible shall be given to: -
- a. Persons with disabilities
 - b. Persons suffering from terminal disease

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- c. Persons who are posted out of the district of their residence or in Zone D within the district of their residence and having completed the tenure
- d. Females
- e. Persons retiring on superannuation within two years

III. The district/ divisional Level Committee may also examine the cases of officers/ officials serving in extremely difficult areas and having completed the stay of more than one year and their performance has been adjudged satisfactory; for their transfer near places of their residence.

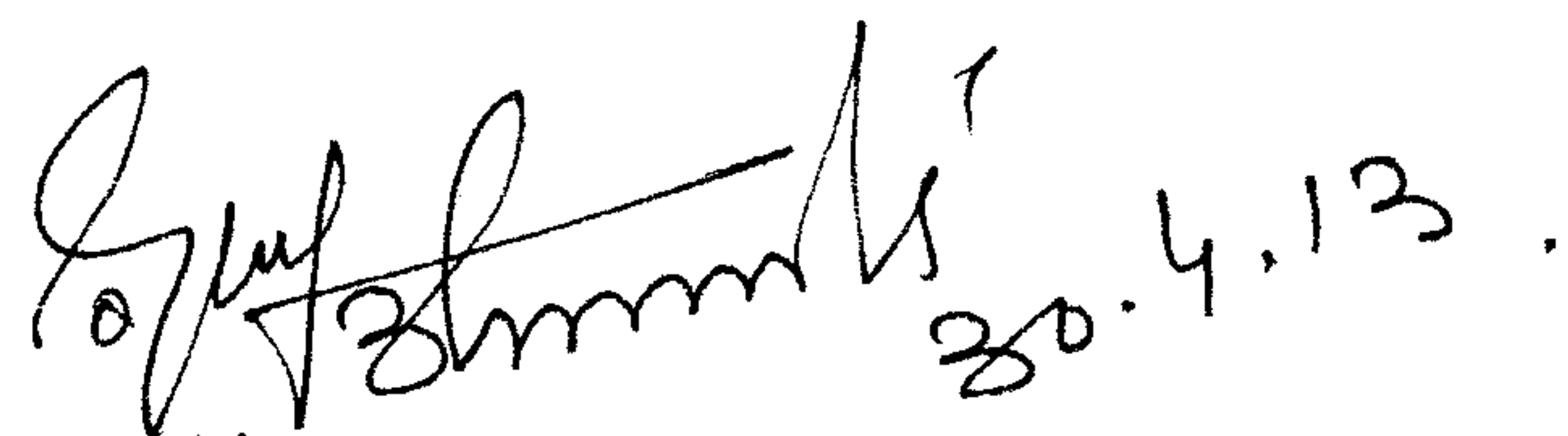
By order of Government of Jammu and Kashmir

Sd/-
Hirdesh Kumar
IAS
Secretary to Government
School Education Department
Dated:30.04.2013

No.Edu/I/342/2009

Copy to: -

1. Director, School Education Kashmir/ Jammu.
2. Director, Information, J&K, Srinagar with the request to publish in English and Urdu daily newspapers both at Jammu and Srinagar.
3. Joint Director, _____.
4. Special Assistant to Hon'ble Deputy Chief Minister for information of Hon'ble Deputy Chief Minister.
5. Chief Education Officer, _____.
6. Private Secretary to Hon'ble Minister of State for School Education for information of Hon'ble Minister of State for School Education.
7. Private Secretary to Secretary to Govt., School Education for information of Secretary.
8. ZEO _____.
9. Monday return.
10. Concerned file (w. 2 s.c.).


(Ajay Bharti)
Under Secretary to Government
School Education Department
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