

Government of Jammu & Kashmir
School Education Department
Civil Secretariat, Jammu

Subject: Purchase of Books for School Libraries-reg.

CIRCULAR No: 06 - Edu of 2020
Dated: 31.12.2020

School library has to serve as a learning resource centre created and maintained to serve and support the educational activities of the school which provides information, inculcates ideas, and develops knowledge that is so essential to function successfully in current era of information and knowledge disseminating society. It is fundamental to school library to equip students with lifelong learning skills and develop in them creative thinking and imagination. Thus, the school library must be made the hub of all the activities planned and executed in school. To cater to the wide varieties of demands of students and teachers it is impressed upon all to ensure that:-

- a. Disseminate awareness among teachers/librarians & students to utilize an Integrated Library e-Granthalaya and keep database of all books, reference books, e-books, etc linked with OPAC (Online Public Access Catalogue) enables patrons to search books by author, title and subject by using keywords;
- b. Procurement of books for school libraries with following breakup/ratio:-

S.No:	Category background	Ratio
1	Subject Reference Books of eminent authors in different subjects like; Physics, Chemistry, Economics, Math etc including dictionary of English, Atlases, e-books.	50%
2	Central/UT Government publications from Publication Division, Information Department, NCERT, NBT & JK BOSE etc.	20%
3	School Heads; books with local content viz rhymes, poetry, stories particularly needed for ECC/KG classes in mother tongue/local languages viz; Hindi, Urdu, Kashmiri, Dogri, Punjabi, Gogri, Pahari, Shena, Dardi etc as appropriate.	30%

Further, list of the approved books (category wise) shall be placed before competent authority before issuance.

Sd/-

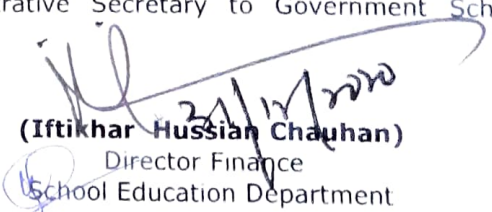
(B K Singh) IFS

Administrative Secretary to Government
School Education Department

No: Edu / NC-SE/71/2020

Dated: 31.12.2020

1. Director SCERT J&K.
2. Director School Education Kashmir / Jammu.
3. Director Finance, School Education Department.
4. Secretary J&K State Board of School Education, J&K.
5. OSD to Advisor (S) to Hon'ble Lt. Governor J&K.
6. Joint Director SCERT, Jammu/ Kashmir.
7. Chief Education Officer(s)/Principal DIET(s)..... (All).
8. Private Secretary to Administrative Secretary to Government School Education Department.


(Iftikhar Hussain Chauhan)
Director Finance
School Education Department