



Government of Jammu and Kashmir
School Education Department
Civil Secretariat, Srinagar

Sub: - Appointment of Nodal Officer for Jammu and Kashmir Government Chief Minister's Grievance Cell.

Ref: - New Standard Operating Procedure Document (SOPD) of J&K Government Chief Minister's Grievance Cell.

Office Order No: 38-Edu of 2017

D a t e d: 04-07-2017

In order to address the grievances timely/speedy received, from people of Jammu and Kashmir through the new mechanism of new Standard Operating Procedure Document (SOPD) which is received from Chief Minister's Grievance Cell and also in supersession of the previous orders issued on the subject, sanction is hereby ordered accorded to the appointment of Mr. Fayaz Ahmad Fayaz, Nodal Officer, I/C Nucleus Cell as Nodal Officer, for J&K Government Chief Minister's Grievance Cell with immediate effect.

It is further ordered that Mr. Sumeet Sawhney, Lecturer IT, who is well versed with IT operations and Mr. Abdul Karim, Sr. Assistant, Nucleus Cell will assist the Nodal Officer and keep the records of all complaints received / action taken on each complaint and upload the latest status of each complaint to the portal of the J&K Government, Chief Minister's Grievance Cell within the framed/stipulated time period.

By order

Sd/-

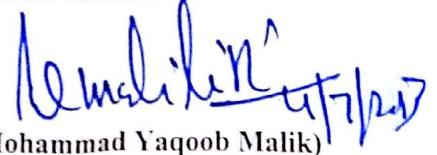
(Farooq Ahmad Shah) IAS
Secretary to the Government,
School Education Department

No: - Edu/Adm/Grievance Cell/2017/22

Dated: - 04.07.2017

Copy to the:-

1. Commissioner/ Secretary to the Government, General Administrative Department.
2. Private Secretary to Coordinator, J&K Government, Chief Minister's Grievance Cell, CM's Private Office, Church Lane, Sonwar, Srinagar.
3. Deputy Secretary, J&K Government (HCM's) Grievance Cell, Church Lane, Sonwar, Srinagar.
4. Sh. Fayaz Ahmed Fayaz, Nodal Officer, J&K Government, Chief Ministers Grievance Cell (Mob. No. 9419517354 & email: - schedujk@gmail.com).
5. Mr. Sumeet Sawhney, Lecturer IT, I/C Website (Mob. No. 9086070356 & email: - sumeet.sawhney@jk.gov.in)
6. All Officers of School Education Department.
7. Private Secretary to Secretary to the Government, School Education Department.
8. All Section Officers of School Education Department for information.
9. Office Order file.


(Mohammad Yaqoob Malik)

Under Secretary to the Government
School Education Department